

# Minutes of Meeting John Rankin Schools Full Governing Board

**Date of Meeting:** 14<sup>th</sup> May 2020 6:33pm

**Location:** Remote Meeting

**Present:** Adrian Garcia-Sierra (AGS)[Chair] Felix Rayner (EHT) Tessa Roots (TR)[VC]  
Simon Butler (SB) Gerry McAnally (GM) Sarah Whatmore (SW)  
Elle Goode (EG) Katie Kearney (KK) Rachel Mairs (RM)

**Apologies:** None:

**Absent:** Natalie Ivey (NI)

**Also Attending:** Tina Allison, Deputy Headteacher and SenCo, Chris Adams (CA) applied for Co-opted governor vacancy, David Marsh (DM) who applied to be re-appointed as a co-opted governor and Christina Pummell (Clerk)

Agenda Item	Minute	Action
	<p><b>Minutes to be read in conjunction with the Record of Actions for October</b></p> <p style="color: green;">Strategic direction/Challenge or Question/Answer/Action/Extract</p>	See separate action sheet
1.	<p><b>WELCOME</b> The Chair opened the meeting and DM and CA were approved as co-opted governors, with their term of office commencing on 14<sup>th</sup> May 2020 for a term of three years.</p>	
2.	<p><b>APOLOGIES FOR ABSENCE</b> NI was absent from the meeting.</p>	
	<b>THE MEETING WAS QUORATE</b>	
3.	<p><b>NOTIFICATION OF ANY OTHER FURTHER BUSINESS</b> Teaching and learning next meeting date - Clerk</p>	
4.	<p><b>DECLARATIONS OF INTEREST</b> DM declared his interest as a Local Councillor.</p>	
5.	<p><b>MINUTES OF LAST MEETING</b> The Minutes of the meeting held 6<sup>th</sup> February 2020 (previously distributed) were approved as a true record</p>	
6.	<p><b>UPDATE ON MATTERS ARISING FROM PART I MINUTES</b> SW confirmed that she had checked the SCR and training record and everything seemed to in order and she had no concerns in that regard. The Clerk would circulate Hub information to governors.</p>	
7	<p><b>EHT SECTION</b> The EHT asked if there were any questions regarding the SDP or the Five to Drive but there were none. He highlighted the new Ofsted judgements framework in the Leadership report that had been distributed to governors and recommended they all read it. The EHT gave a review of what had been done since the school closed due to Corona Virus, he explained that a lot of work had been carried out and how the provision had been “tweaked” in order to ensure the school was looking after disadvantaged pupils and SEN pupils. The EHT explained that JRS had created videos, challenges, songs and even assemblies for the children and he added that teachers had worked very hard to support their pupils. The Chair noted the results of the staff survey and the EHT said that he had been pleased with the overall results of the survey.</p>	



	<p>11.2 Accessibility Plan – <b>having been proposed and seconded the Accessibility Plan be approved.</b></p> <p>11.3 COVID-19 Safeguarding Policy Addendum – EG noted <b>that the school name needed to be added</b> but subject to that amendment, <b>having been proposed and seconded the COVID-19 Safeguarding Policy Addendum be approved.</b></p> <p>11.4 Completed interim Safeguarding Guidance Action Plan <b>having been proposed and seconded the Completed interim Safeguarding Guidance Action Plan be approved.</b></p> <p>The Clerk explained that WBDC had advised that the SFVS was no longer required due to the current Corona Virus situation. Governors said that they would update the document with the next SFVS was due.</p>	Clerk
12.	<p><b>BUDGET</b></p> <p>The Chair asked if there were any questions and added there was a lot of information in the Budget and suggested that governors could always ask members or R&amp;P or the EHT or SBT if they had any questions regarding JRS' finances.</p> <p>The Chair explained that R&amp;P committee had just approved the budget and were recommending that it was approved by the FGB.</p> <p>The EHT said that they would not be spending any large amounts until it was the right time to do so. He asked if everyone had read the rationale report as that explains all proposed spending and plans. TR added that Aileen Rae (Finance Manager) had informed the R&amp;P committee that WB had advised schools to approve their budgets and to review them again in September/October when schools will know how they had been affected by Corona virus and reflect in the impact once it was known.</p> <p>The Chair added that he was so pleased with the strong financial position JRS was in.</p> <p><b>The Budget was approved by all governors.</b></p>	
13.	<p><b>AOB</b></p> <p>The date of the T&amp;L committee meeting had already been discussed at 8.2 above.</p>	
14.	<p><b>DATE OF FUTURE MEETINGS</b></p> <p>Thursday 11<sup>th</sup> June 2020 – this would be a remote meeting.</p> <p>Thursday 16<sup>th</sup> July 2020</p>	
15.	<p><b>CLOSE OF MEETING</b></p> <p>The Chair thanked everyone for their input and the meeting closed at 7:44pm.</p>	
Appendix	<p><b>DOCUMENTS EMAILED PRIOR TO THE MEETING</b></p> <ul style="list-style-type: none"> <li>• Agenda</li> <li>• Agenda Minutes 6th February 2020</li> <li>• Co-opted application</li> <li>• Charging and remissions policy</li> <li>• Accessibility Plan</li> <li>• SFVS</li> <li>• Budget</li> <li>• COVID-19 Safeguarding Policy Addendum</li> <li>• Completed interim Safeguarding Guidance Action Plan</li> </ul>	

**Minutes Taken By:** Christina Pummell 14<sup>th</sup> May 2020